

# DISTRICT GRANT APPLICATION DISTRICT 5440

(TRF MISSION RELATED)  
Effective July 1, 2014



## GRANT APPLICATION INSTRUCTIONS

**Only clubs that have submitted a district grant planning form by May 15, 2014, a budget by June 23, 2014 and received notification of preliminary approval may submit an application.**

1. This is the name of the club applying for the grant.
2. **Do not** provide the extensive background of the need. Describe what you are going to do, where you are going to do it and the objectives of the project. Be sure to indicate the anticipated start and stop date of the project.
3. Show the community need and how the project meets this need. Indicate how many people will benefit from this project.
4. All grants require "hands on" involvement whether local or international. Describe the activities of both your club members and of Rotarians in any other club who may be involved. BE SPECIFIC.
5. Public relations efforts are required.
6. This person is required to submit all required reports, to monitor progress and insure completion of the project. All requirements for record keeping and money management must be met.
7. These sections pertain only to international projects. The "hands on" and Final Report by the Primary Contact requirements remain in effect
8. If the person managing the project is different from the person in item 6, please provide their contact information.
9. Only applicable if using a Cooperating Organization. **Be sure to submit the letter of participation with the application.**
10. Be as accurate as possible. Retain copies of any bids or preliminary invoices secured at this time.
11. Accurately show how the project will be funded. Totals in #10 and #11 **must be the same**. The maximum that can be requested from the District is \$5,000.

12. Signatures on last page **must be from three different people in the club plus the district grants committee member assigned to the project**. All three of the people in the club should be involved, aware and willing to accept responsibility for supervision, record keeping and preparation of the Final Report if needed. The signature of the district grants committee member signifies that the application has been reviewed and meets all of the district grant guidelines.

Applications will be accepted on a first-come, first-serve basis.

**A Final Report must be submitted within 30 days of the completion of the project**, with an Interim Report due on the 12 month anniversary of the grant. Grant report forms are available on the District Website. **Reports must be accompanied with receipts and other documentation to verify proper expenditures.**

Submit the application to your district grants committee member who will then approve it and send it on to the district grants chair.

DISTRICT 5440  
**District GRANT APPLICATION**  
(modified May 21, 2014)

***Our Mission:***

*... to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.*

(Endorsed by the Council on Legislation, April 2007)

*Please print or type all information*

1. ROTARY CLUB of Greeley Redeve Rotary

2. Briefly describe the project, its location, and its objectives.

**Northridge High School STEM (Science Technology Engineering and Mathematics) students are excelling in their fields of math and science but lack the educational training equipment to help them and their instructors further their education. The need continues for Laptop computers as the class size is 28-35 students. The most common use is in classrooms for instruction but they were also used for college application day where over 70% of the seniors applied to one or more colleges on that day! An advisory Board has been established to help with the fund raising and help to the program that is only in its infancy. A Rotary District Grant will be the seed money needed to show the community that the program is viable and the need is great but can be accomplished through community team work. The Greeley Rotary Clubs are highly respected and honored as humanitarian giants.**

**As Soon As Grant is Approved (Priority Equip. Eval. In Progress)**

*Start Date (Cannot commence before grant is approved!)*

**End of Fall Semester**

*Estimated Completion Date*

3. Describe how the project will benefit the community and/or improve the lives of the less fortunate. Also indicate the number of people that will benefit by this project.

**School District 6 continues to be under funded, Northridge High School has a large population of poverty level, minority, under privileged students that continue to miss educational opportunities because of needed equipment to further the learning experience. Technology has surpassed the Northridge High School student's access to teaching aids and personal equipment. Last year's Rotary District Grant was similar in this request however, the need is still great. The School used our donation as seed money and added to the purchase of laptops. Unfortunately, the total number of laptops and total number of students are not yet a match, so there are many students that have to wait and share or miss the opportunity to use the devices. Redeve Rotary Club wants to fill this gap. We hope the Committee will have grace on the repeated request.**

4. Describe the nonfinancial participation by sponsoring Club Rotarians in the project (i.e., How many Rotarians will be involved and what will they do?).

**In two weeks, we meet with the Principal of the school, the STEM director and one or more students to report on the success of last year's donation. We continue to work with the local newspaper as well as publish updates on our Facebook pages on progress with the laptops. Robb Casseday and Tom Norton (Centennial Rotary Club member) continue to serve on the STEM Board. Redeve Rotary Club continues to make the support opportunities at Northridge High School a priority. Our partnership with School District 6 is a successful partnership in every way.**

Are other Rotarians, either local or international, going to be involved in the project?

How?

**Redeve Rotary will continue to be supported by the Centennial Rotary Club where and when needed because of members on the STEM Advisory Board with Redeve member Robb Casseday, also on the Advisory Board. No other Rotary Clubs will be partners on this Grant Request.**

5. How will the general public know this is a Rotary-sponsored project? Please provide details of the publicity plan.

**The Northridge High School website will post all donations and Club participation in the Grant will be published on Redeve Rotary Club Facebook page.**



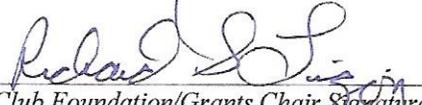
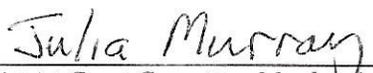
10. Financing – Provide the sources and amount of financing for this project. The total financing must meet the total cost of project. Add lines if needed.

Amount requested from District: \$ 3,000.00 (Maximum \$5,000)

| <b>Source of Funds</b>           | <b>Amount</b>     |
|----------------------------------|-------------------|
| Club                             | \$3,175.00        |
| District                         | \$3,000.00        |
| Other:                           |                   |
|                                  |                   |
|                                  |                   |
|                                  |                   |
| <b>TOTAL AMOUNT OF FINANCING</b> | <b>\$6,175.00</b> |

12. Signatures

As President of the Rotary Club of Greeley Redeye Rotary Club, I hereby affirm that the club's board has voted to undertake this project as an activity of the club. The club is qualified under district requirements. In consideration of receipt of these grant monies, we agree to abide by the *Club Memorandum of Understanding* and to submit a final report within 30 days of completion of the project. If the Primary Contact for this project is unavailable or unable to submit the required reports, I understand that I must complete and submit them within the required timelines. Failure to file complete and timely reports will necessitate the repayment of all grant funds received. I also affirm that all information in this grant application is true and accurate, to the best of my knowledge.

|  |  |                               |
|--|--|-------------------------------|
| <u>Nick Berryman</u><br><i>Club President's Name (please print)</i>  | <br><i>Club President's Signature</i>                 | <u>12-3-14</u><br><i>Date</i> |
| <u>Robb R. Casseday</u><br><i>Primary Contact for Grant (please print)</i>   | <br><i>Primary Contact for Grant Signature</i>       | <u>12-3-14</u><br><i>Date</i> |
| <u>Dr. Sydney Ligon</u><br><i>Club Foundation/Grants Chair (please print)</i>  | <br><i>Club Foundation/Grants Chair Signature</i>    | <u>12/3/14</u><br><i>Date</i> |
| <br><i>District Grant Committee Member (please print)</i> | <br><i>District Grant Committee Member Signature</i> | <u>09DEC14</u><br><i>Date</i> |

Send completed application to:  
 E-Mail: [district5440grants@gmail.com](mailto:district5440grants@gmail.com)

For District Use Only

| Review and Approval Signatures   |       |                                     |       |
|----------------------------------|-------|-------------------------------------|-------|
| _____                            | _____ | _____                               | _____ |
| District Grants Committee Chair  | Date  | District Foundation Committee Chair | Date  |
| _____                            | _____ |                                     |       |
| District 5440 Governor Signature | Date  |                                     |       |
| District Grant Number: _____     |       | Application Number: _____           |       |
| Notes:                           |       |                                     |       |